
Website Privacy Policy

This Privacy Policy sets out Christian Frost Consulting's commitment to protecting the privacy of Your personal information that we collect through this Website or directly from You.

Please read the Privacy Policy carefully. Please contact us if You have any questions.

By providing us with personal information You indicate that You have had sufficient opportunity to access the Privacy Policy and that You have read and accepted it.

If You do not wish to provide personal information to us, then You do not have to do so, however it may affect Your use of this Website or any products and services offered by Christian Frost Consulting.

In this Privacy Policy:

- "We" means Christian Frost Consulting;
- "You" means Website Users as defined in the Website Terms and Conditions and includes Clients and Users.

1. Collection of personal information

a. **Personal Information:** The type of information we collect may include:

- name
- contact details including email address, address and telephone number
- demographic information such as postcode, gender, and age • preferences and opinions • career history
- professional memberships and qualifications and any other information requested on this Website or otherwise requested by us or provided by You.

b. **Your use of our Site:** Christian Frost Consulting may log information about Your access and use of our Website, including through the use of Internet cookies, Your communications with the Website, the type of browser You are using, the type of operating system You are using and the domain name of Your Internet service provider.

c. **Your opinion and feedback:** Christian Frost Consulting may contact You to voluntarily respond to questionnaires, surveys or market research to seek Your opinion and feedback. Providing this information is optional to You.

d. If we receive your personal information from third parties, we will protect it as set out in this Privacy Policy.

2. Use of personal information

We collect and use the information for purposes including:

- to contact and communicate with You;
- for internal record keeping;
- for market research and business development including website development;
- marketing including direct marketing;
- to offer additional benefits to You; and
- to send you promotional information that we think may be of interest to You.

3. Disclosure of personal information

a. We may disclose personal information:

- for the purpose of providing information, products, services or marketing to Clients;
- to credit reporting agencies and courts, tribunals, regulatory authorities where Clients fail to pay for goods or services provided by Christian Frost Consulting;
- to courts, tribunals, regulatory authorities, and law enforcement officers as required by law, in connection with any actual or prospective legal proceedings, or in order to establish, exercise or defend Christian Frost Consulting's legal rights; and
- to third parties, including agents or sub-contractors, who assist Christian Frost Consulting in providing information, products, services or direct marketing to You. This may include parties located, or that store data, outside of Australia including in United Kingdom and New Zealand.

b. Where we disclose Your personal information to third parties for these purposes, the third party will be obligated to use that personal information in accordance with this Privacy Policy.

c. If there is a change of control of Christian Frost Consulting's business or a sale or transfer of business assets, Christian Frost Consulting reserves the right to transfer to the extent permissible at law our user databases, together with any personal information and non-personal information contained in those databases. This information may be disclosed to a potential purchaser. We would seek to only disclose information in good faith and where we have sought to maintain confidentiality.

4. Your rights and controlling your personal information

a. **Choice and Consent:** Providing us with Your personal information is optional to You. You can choose not to provide personal information. When You provide us with Your personal information, You consent to the terms in this Privacy Policy, and to us disclosing or receiving Your personal information for these purposes.

b. **Restrict:** You may choose to restrict the collection or use of Your personal information. If You have previously agreed to us using Your personal information for any purpose, You may change Your mind at any time by contacting us.

c. **Access:** You may request details of personal information that we hold about You, in certain circumstances set out in the Privacy Act 1988 (Cth). An administrative fee may be payable for the provision of information. We may refuse to provide You with information that we hold about You, in certain circumstances set out in the Privacy Act.

d. **Correction:** If You believe that any information we hold on You is inaccurate, out of date, incomplete, irrelevant or misleading, please contact us. We rely in part upon You advising us when Your personal information changes. We will respond to any request within a reasonable time. We will endeavour to promptly correct any information found to be inaccurate, incomplete or out of date.

e. **Complaints:** If You believe that we have breached the Australian Privacy Principles and wish to make a complaint about that breach, please contact us, in writing, setting out details of the breach. We will promptly investigate Your complaint and respond to You in writing setting out the outcome of our investigation, what steps we propose to take to remedy the breach and any other action we will take to deal with Your complaint.

f. **Unsubscribe:** Should you be included on an e-mail database maintained or operated by Christian Frost Consulting, to opt out of communications, please contact us.

5. Storage and Security

a. We are committed to ensuring that the information You provide is secure.

b. No information transmitted over the Internet can be guaranteed to be secure. We cannot guarantee the security of any information that You transmit to us, or receive from us. The transmission and exchange of information is carried out at Your own risk.

c. Although we will take measures to safeguard against unauthorised disclosures of information, we cannot assure You that personal information that we collect will not be disclosed in a manner that is inconsistent with this Privacy Policy.

6. Cookies & Web Beacons

a. We may use cookies on this Website from time to time. Cookies are text files placed in a computer's browser to store preferences. Cookies, by themselves, do not tell us e-mail addresses or other personally identifiable information. However, once You choose to furnish the Website with personally identifiable information, this information may be linked to the data stored in the cookie.

b. We may use web beacons on this Website from time to time. Web beacons or clear .gifs are small pieces of code placed on a web page to monitor the behaviour and collect data

about the visitors viewing a web page. For example, web beacons can be used to count the users who visit a web page or to deliver a cookie to the browser of a visitor viewing that page.

7. Links to other websites

Our Website may contain links to other websites of interest. We do not have any control over those websites. We are not responsible for or liable for the protection and privacy of any information which You provide whilst visiting such websites, and such websites are not governed by this Privacy Policy.

8. Amendments

This Privacy Policy may be amended, including with changes, additions and deletions, from time to time in Christian Frost Consulting's sole discretion. Your continued use of the Website following any amendments indicates that You accept the amendments. You should check the Privacy Policy regularly, prior to providing personal information, to ensure You are aware of any changes, and only proceed to provide personal information if You accept the new Privacy Policy.

9. Application

This Privacy Policy is to be read in conjunction with the Terms applicable to this Website. In the event of any inconsistency between this Privacy Policy and any agreement or contract entered into by Christian Frost Consulting and any Client, the agreement or contract is to take precedence.